

# Learner Assessment Information

## AURFA2003 Communicate effectively in an automotive workplace

This unit requires you to communicate effectively by conveying and receiving information using verbal and non-verbal techniques and correct automotive technical terminology.

The knowledge assessment must be completed successfully before additional assessment tasks are undertaken. These additional tasks will need to be completed before an assessor can determine you as competent for this unit.

### ONLINE LEARNING PROGRAM

- Task 1** For this task, you will need to complete successfully all learning parts from the AURFA2003 Communicate effectively in an automotive workplace learning program.

### KNOWLEDGE ASSESSMENT

- Task 2** You are required to complete the online knowledge assessment for this unit of competency. You will need to create an ASA Learning Hub account by visiting [www.asalearninghub.com.au](http://www.asalearninghub.com.au) then search for the assessment by using the following unit code and/or title:

#### **AURFA2003 Communicate effectively in an automotive workplace**

After you have successfully completed the knowledge assessment you will receive a certificate with a unique code that you must present to your assessor as evidence and to receive your additional tasks for this unit.

Twenty questions will be asked that require you to achieve a 90% pass mark. It is not expected to take more than 40 minutes to complete this task.

### DEMONSTRATION ASSESSMENT

- Task 3** Accurately read and interpret three different automotive workplace documents and/or routine texts to your assessor.
- Task 4** Participate in three verbal exchanges on different automotive topics with your assessor.
- Task 5** Write three short routine workplace texts that include automotive terminology.
- Task 6** Demonstrate how to operate two different communication devices that are used in an automotive workplace.